



CLASSIFICATION: Energy Commission Specialist I (TED)
(May consider a Training and Development Assignment)

TENURE: Permanent

TIME BASE: Full Time

SALARY: \$5,488.00 - \$6,820.00

LOCATION: Renewable Energy Division
Sacramento, CA

FINAL FILING DATE: **Until Filled**

ABOUT THE DIVISION:

Established in 1974, the California Energy Commission is the state's primary energy policy and planning agency. Located in vibrant downtown Sacramento, within walking distance from light-rail, the state Capitol, and other amenities, the California Energy Commission is advancing many of the state's cutting edge energy and climate programs and policies. The Renewable Energy Division at the California Energy Commission is committed to expanding the use of renewable energy in California in a way that maximizes the economic, environmental, and grid-reliability benefits to all Californians.

DUTIES/RESPONSIBILITIES:

The California Energy Commission's Renewable Energy Division is looking for a dynamic, highly motivated individual who is passionate about making a difference in the lives of Californians by implementing and promoting renewable energy policies and activities.

Under the direction of the Energy Commission Supervisor III (TED), the Energy Commission Specialist I (TED) will perform more complex, sensitive, and responsible work, which requires, on a regular basis, a high level of knowledge, skill and ability which is demonstrably above the journey level. The incumbent will serve on a team of staff for the certification of renewable energy generation facilities in the California Renewables Portfolio Standard (RPS). The incumbent will serve on a team of staff contributing to RPS Certification, and will conduct certification of facilities specializing in the most complex facility and technology types. The incumbent will contribute to revisions and updates to the *RPS Eligibility Guidebook*. The incumbent will also serve as primary staff for the implementation of the certification functionality in the RPS Online System and will contribute in the implementation of other renewable energy related activities and programs. The Specialist I will perform in a team environment and will collaborate with a team of staff, renewable energy industry stakeholders, the public, other state/local agencies, and industry/trade organizations and associations.

DESIRABLE EXPERIENCE/QUALIFICATIONS: The successful applicant should have:

- Knowledge of and ability to analyze renewable energy technologies
- Ability to coordinate the complex technical work of others
- Analyze more technical and complex situations accurately and take effective Action
- Excellent attention to detail
- Ability to communicate effectively both orally and in writing
- Ability to work independently and in a team environment

WHO MAY APPLY: Eligible candidates who are current state employees with status in the above classification, lateral transfers from an equivalent class who meet the minimum qualifications of this classification, former state employees who can reinstate into this class or persons who are reachable on a current employment list for this classification. Appointment is subject to the provisions of the SROA process: SROA/SURPLUS/ REEMPLOYMENT candidates are encouraged to apply and must attach a copy of their status letter in order to be considered. Applications will be screened and the most qualified may be contacted for an interview.

Interested applicants must submit a completed Standard State Application (Form STD. 678) with an original signature, to the contact/address listed below. Electronic applications will not be accepted. **You must clearly indicate the basis of your eligibility (i.e., list, transfer, SROA/Surplus, reinstatement, etc.), RPA #520-100 and Position #5200-4184-005 in the “Explanation Section” of the STD. 678.** May consider a Training and Development Assignment.

Please Note: Possession of the minimum qualifications will be verified prior to the interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application may be forwarded to the State Personnel Board for review and the applicant’s name may be removed from the eligibility list.

SUBMIT APPLICATIONS TO:

California Energy Commission
Attn: (RPA 520-100)
1516 9th Street, MS-3
Sacramento, CA 95814

View full Duty Statements:
<http://www.energy.ca.gov/careers/jobs.html>

For additional questions regarding this recruitment, you may contact (916) 653-4521 or email personnelservices@energy.ca.gov.

California Relay (Telephone) Service – TDD Phones: 1-800-735-2929 and Voice Phones: 1-800-735-2922