

California Energy Commission



CLASSIFICATION: Associate Energy Specialist (TED)
(Will also consider Energy Analyst)

TENURE: Permanent

TIME BASE: Full Time

SALARY: Associate Energy Specialist \$4,997 - \$6,210

Energy Analyst Range A: \$3,199 - \$3,917
Range B: \$3,464 - \$4,279
Range C: \$4,154 - \$5,146

LOCATION: Renewable Energy Division
Sacramento, CA

FINAL FILING DATE: Until Filled

ABOUT THE DIVISION:

Established in 1974, the California Energy Commission is the state's primary energy policy and planning agency. Located in vibrant downtown Sacramento, within walking distance from light-rail, the state Capitol, and other amenities, the California Energy Commission is advancing many of the state's cutting edge energy and climate programs and policies. The Renewable Energy Division at the California Energy Commission is committed to expanding the use of renewable energy in California in a way that maximizes the economic, environmental, and grid-reliability benefits to all Californians.

DUTIES/RESPONSIBILITIES:

The Associate Energy Specialist (TED) works under the supervision of an Energy Resources Specialist III (S), Renewable Energy Technology Unit, in the Renewable Energy Division. The Associate Energy Specialist (TED) performs journey level work and assists program leads in multi-disciplinary renewable energy related technical and analytical work. The incumbent is expected to perform independent, responsible, varied and complex technical and analytical work. The incumbent will serve as part of a team implementing activities that support the Energy Commission's distributed renewable generation programs. Specific activities include assisting in the maintenance, improvement, and expansion of the established lists of solar energy system equipment provided by the Energy Commission to support the New Solar Home Partnership (NSHP), Senate Bill 1 programs, as well as other local government, utility and state renewable energy and distributed generation programs and requirements. The incumbent will review requests to add equipment to the Energy Commission's lists of eligible equipment and conduct quality assurance and improvement activities to ensure the reliability and accuracy of the data contained in the lists. The incumbent will communicate and coordinate activities with other staff, local and state agencies, equipment manufacturers, testing laboratories, and other stakeholders.

DESIRABLE EXPERIENCE/QUALIFICATIONS: The successful applicant should have:

- Knowledge of and ability to analyze renewable energy technologies
- Ability to coordinate the complex technical work of others
- Analyze more technical and complex situations accurately and take effective Action
- Excellent attention to detail
- Ability to communicate effectively both orally and in writing
- Ability to work independently and in a team environment

WHO MAY APPLY: Eligible candidates who are current state employees with status in the above classifications [Associate Energy Specialist (TED) or Energy Analyst], lateral transfers from equivalent classes who meet the minimum qualifications of these classifications, former state employees who can reinstate into these classes or persons who are reachable on a current employment list for these classifications. Appointment is subject to the provisions of the SROA process: SROA/SURPLUS/ REEMPLOYMENT candidates are encouraged to apply and must attach a copy of their status letter in order to be considered. Applications will be screened and the most qualified may be contacted for an interview.

Interested applicants must submit a completed Standard State Application (Form STD. 678) with an original signature, to the contact/address listed below. Electronic applications will not be accepted. **You must clearly indicate the basis of your eligibility (i.e., list, transfer, SROA/Surplus, reinstatement, etc.), the level for which you are applying [Associate Energy Specialist (TED) or Energy Analyst], RPA #550-079 and Position #5500-4056-067 in the “Explanation Section” of the STD. 678.**

Please Note: Possession of the minimum qualifications will be verified prior to the interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application may be forwarded to the State Personnel Board for review and the applicant’s name may be removed from the eligibility list.

SUBMIT APPLICATIONS TO:

California Energy Commission
Attn: (RPA 550-079)
1516 9th Street, MS-3
Sacramento, CA 95814

View full Duty Statements:
<http://www.energy.ca.gov/careers/jobs.html>

For additional questions regarding this recruitment, you may contact (916) 653-4521 or email personnelservices@energy.ca.gov.

California Relay (Telephone) Service – TDD Phones: 1-800-735-2929 and Voice Phones: 1-800-735-2922