



Classification: Planner I - EFS	Position No. 760-4734-001
CBID: R01	Office/Unit: Environmental/Biology
Date Prepared: April 27, 2017	Division: Siting, Transmission and Environmental Protection
KEY: (E) IS ESSENTIAL, (M) IS MARGINAL	

POSITION DESCRIPTION: Under the direction of the Biology Unit Senior, the Planner I-EFS performs complex technical analyses assessing biological implications of energy resource utilization and electric power generation facilities and related Commission projects. The incumbent may also act as a working team leader over a group of technical specialists on less complex projects or may coordinate the efforts of subordinate staff members on larger siting projects.

WORKING CONDITIONS: The work is performed in an indoor office and/or meeting room settings involving sitting, standing, and/or walking. On occasion, hiking in remote areas and conducting biological field surveys is required. Travel is required to participate in workshops, hearings, outdoor power plant site visits, and biological field surveys that may consume up to 30% of the time. Additional hours beyond an eight-hour workday or forty-hour workweek may be required.

DUTIES AND RESPONSIBILITIES: While performing the duties described below, the incumbent will be required to work independently and/or in a team environment, utilizing a personal computer and appropriate Commission software such as word processing, electronic mail and Internet; and to participate in and lead meetings with other staff and with other agencies.

- 30% Prepare independent biological analysis of Applications for Certification, Small Power Plant Exemptions, Notices of Intent and related Commission projects and initiatives. Prepare final analyses for power plant applications/exemptions in the form of expert technical testimony and present analyses at Commission hearings. The incumbent may serve as technical quality control lead for contracted work that performs the above function. (E)
- 20% Identify, describe, and analyze the less complex biological resource issues related to electrical energy production and transmission facilities, alternative energy technologies, energy research and development, and Commission programs and policies. This includes the preparation of sections of initial studies, environmental impact reports, and Commission reports. (E)
- 15% Evaluate power plant compliance with conditions of certification related to biological resources. Review and analyze amendments and project changes to previously approved power plants. (E)
- 10% Coordinate and work with biological resource protection and management agencies, environmental organizations, universities, special interest groups, and members of the general public to ensure their input into the Commission power plant siting process and other Commission programs and reports. (E)
- 10% Organize and conduct workshops and meetings concerning Commission projects, programs, and policies amongst and between staff, the utilities, governmental agencies, private organizations and the public. (E)

- 5% Review the biological sections of Environmental Impact Reports submitted to the Commission and prepares assessments of those sections. (M)
- 5% Evaluate existing and proposed laws, ordinances, regulations, standards and policies pertinent to biological resource aspects of proposed energy facilities and Commission programs. (M)
- 5% Perform other duties as required, consistent with the specifications of the classification. (M)

SIGNATURES			
I Certify That I Am Able To Perform, With Or Without The Assistance Of A Reasonable Accommodation, The Essential Job Duties Of This Position			
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Vacant, Employee	Date	John Hilliard, Supervisor	Date