



Classification: Electric Generation System Specialist II	Position No. 810-4842-001 (Planning and Modeling Unit)
CBID: S09	Office: Supply Analysis Office
Date Prepared: January 5, 2018	Division: Energy Assessments
KEY: (E) IS ESSENTIAL, (M) IS MARGINAL	

Under the general direction of an Electric Generation System Specialist III in the Planning and Modeling Unit, the incumbent will perform or direct varied, difficult, and complex engineering and economic analyses focused on the procurement activities of investor-owned and publicly-owned utilities in California. The incumbent, with support of assigned staff, will provide decision-makers and the public with current and useful information and objective analyses of electricity resource procurement, adequacy, electricity markets, and issues. The incumbent will act as a working supervisor for a small group of specialists, will serve as team leader to coordinate interdisciplinary teams, and will personally perform the most sensitive work of the group.

WORKING CONDITIONS:

The work is performed primarily indoors in an office and meeting-room setting and involves sitting, standing, and walking. Travel may be necessary to attend workshops, hearings, and meetings away from the Energy Commission’s headquarters. Additional hours beyond an eight-hour workday or a forty-hour workweek may be required.

DUTIES AND RESPONSIBILITIES:

While performing the duties described below, the incumbent will be required to work alone and/or in a team environment, utilizing a personal computer and appropriate Energy Commission software such as word processing, electronic mail, Internet and analytical models; participate in meetings with other staff and other agencies. The incumbent will:

- 40% Plan, organize, direct, and help conduct the work of a small group of technical specialists engaged in analyzing economic, environmental and policy analysis related to resource procurement for the interconnected electricity generation and transmission systems. Analyses will include: resource mix strategies, integrated resource planning, and generation system analysis. The incumbent will provide supervision for individuals within the unit, including goals and assignments, performance review, employee recognition, career development, personnel actions, and training plans. (E)
- 30% Plan, direct or personally perform the more difficult development, collection and dissemination of electricity information, analysis and outreach to provide decision-makers, other agencies, market stakeholders, and the public with technical information on the electricity system and market that is timely, meaningful and objective. Establish and maintain project priorities. (E)
- 15% Consult with and advise the Electric Generation System Specialist III, the Supply Analysis Office Manager, Division management and Commissioners on a wide variety of electricity system planning subject-matter areas. Participate in Office program management, identification of issues and analytic methodologies. (E)

DUTY STATEMENT



10% Prepare oral and written presentations for Energy Commission decision-makers and edit written reports prepared by staff. (E)

5% Perform other duties as required consistent with the specifications of this classification. (M)

SIGNATURES			
I Certify That I Am Able To Perform, With Or Without The Assistance Of A Reasonable Accommodation, The Essential Job Duties Of This Position			
<hr/>		<hr/>	
Employee	Date	Supervisor	Date
Electric Generation System Specialist II		Electric Generation System Specialist III	